

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION MEETING ADDENDUM
Tuesday, June 20, 2017

PERSONNEL

1. RECOMMEND that the Pennsauken Board of Education approve the following sell back of vacation days for the 2016-2017 school year:

Item	Name	Vacation Days	Per Diem Rate	Total	Account Number
A	Thomas Honeyman	1	\$418.23	\$418.23	11-000-240-199-000-98
B	Landrus Lewis	4	\$506.26	\$2,025.04	11-000-240-199-000-98

2. RECOMMEND the Pennsauken Board of Education approve the following salary adjustments for the 2017-2018 school year.

Name	Current Degree/Step	Current Salary	New Degree	New Salary	Effective Date
Christopher Gates	BA + 15 Step 1	\$55,021 (2016-2017)	BA + 30 Step 2	\$57,128 (2017-2018)	9/1/2017

3. RECOMMEND the Pennsauken Board of Education approve the following transfers for the 2017-2018 school year:

Name	Current Location	Current Position	New Location	New Position	Effective Date
Dennis Sherwood	Intermediate	Guidance Counselor	PHS	Guidance Counselor	9/1/2017
Margaret Gaffney	Fine/ Roosevelt	Guidance Counselor	Franklin/ Longfellow	Guidance Counselor	9/1/2017
Barbara Sanchez	Delair/ Burling	Guidance Counselor	Fine/ Roosevelt	Guidance Counselor	9/1/2017
David Duncan	PHS	Guidance Counselor	Intermediate	Guidance Counselor	9/1/2017
Florentine Crawford	Franklin/ Longfellow	Guidance Counselor	HPMS	Guidance Counselor	9/1/2017
Stephanie Dangerfield	HPMS	Guidance Counselor	Delair/ Burling	Guidance Counselor	9/1/2017

4. RECOMMEND the Pennsauken Board of Education approve employment of the following per diem employee as listed below for the 2017-2018 school year:

Last Name	First Name	Title	Rate
Hulsey	Timothy	Substitute School Nurse	\$175 per diem

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Ms. Slattery							

APPROVAL OF:
MOTION BY:
SECOND BY:

STAFF TRAVEL & PROFESSIONAL DEVELOPMENT

5. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Shana Smeriglio Selena Carter Arielis Reyes Chad Deitch Jennifer Maioriello Eric Mossop	Women’s Lacrosse Club of South Jersey Annual Awards Banquet @ Crowne Plaza, Cherry Hill, NJ	June 12, 2017	\$180	11-402-100-580-305-31
B	Clinton Tabb III Billy Snyder Braheem Whitfield Nahzir Russell Donovan Hines	2017 SJTCA All South Jersey Awards Banquet @ Auletto’s, Almonesson, NJ	June 14, 2017	\$150	11-402-100-580-305-31

Note: Selena Carter is being honored by the Women’s Lacrosse Club of South Jersey at their Annual Awards Banquet. Martin Booker, Jr., Braheem Whitfield, Nahzir Russell, and Donovan Hines are being honored as All South Jersey for their Track and Field performances.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Ms. Slattery							

APPROVAL OF:
MOTION BY:
SECOND BY:

BUSINESS/FINANCE

6. BILL LIST

RECOMMEND the Pennsauken Board of Education approve payment of bills for the months of June 2017 and July 2017 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
June 2017 Additional Bill List	\$253,833.09
July 2017 Additional Bill List	\$360,851.32
TOTAL	\$614,684.41

7. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-01 Auditor** in which proposals were opened on Thursday, May 11, 2017 at 2:00 p.m. prevailing time. Proposals for Auditor were received from: Bowman & Company, Voorhees, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend award of contract for Auditor to Bowman & Company at the billing rate not to exceed \$232.00 per hour. The purpose of this proposal is to provide an Auditor in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Bowman & Company has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

8. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-02 Architect of Record** in which proposals were opened on Thursday, May 11, 2017 at 2:00 p.m. prevailing time. Proposals for Architect of Record were received from: ARMM Associates Inc, Cherry Hill, NJ; Garrison Architects, Bellmawr, NJ; SSP Architectural Group Inc., Bridgewater, NJ; and Wayne A. Neville, West Berlin, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Architect of Record to Garrison Architects at the billing rate not to exceed \$150.00 per hour. The purpose of this proposal is to provide an Architect of Record in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Garrison Architects has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

9. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-03 Engineer of Record** in which proposals were opened on Thursday, May 11, 2017 at 2:00 p.m. prevailing time. Proposals for Engineer of Record were received from: Concord Engineering, Voorhees, NJ and Remington & Vernick Engineers, Haddonfield, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Engineer of Record to Remington & Vernick at the billing rate not to exceed \$165.00 per hour. The purpose of this proposal is to provide Engineering Services in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Remington & Vernick has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

10. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-04 School Physician** in which proposals were due on Thursday, May 11, 2017 at 2:00 p.m. prevailing time. Proposals for School Physician were received from Woodbury Medical Office, Woodbury, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for School Physician to Dr. Anthony Bonett, Woodbury Medical Office, Woodbury, NJ in the amount not to exceed \$50,000.00. The purpose of this proposal is to appoint a School Physician in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Woodbury Medical Office has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

11. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-05 Legal Services** in which proposals were opened on Thursday, May 11, 2017 at 2:00 p.m. prevailing time. Proposals for Legal Services were received from:
Board Solicitor and Special Education Attorney: Adams, Gutierrez & Lattiboudere, LLC, Marlton, NJ; Capehart & Scatchard PA, Mt. Laurel, NJ; Parker McCay PA, Mt. Laurel, NJ.
Labor Attorney: Adams, Gutierrez & Lattiboudere, LLC, Marlton, NJ; Brown & Connery, LLP, Westmont, NJ; Capehart & Scatchard PA, Mt. Laurel, NJ; Parker McCay PA, Mt. Laurel, NJ.
Bond Counsel: McManimon, Scotland & Baumann, LLC, Roseland, NJ and Parker McCay PA, Mt. Laurel, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Legal Services to Parker McCay at the billing rate not to exceed \$175.00 per hour for Board Solicitor, Labor Attorney and Special Education Attorney and not to exceed \$290.00 per hour for Bond Counsel. The purpose of this proposal is to provide Legal Services (Board Solicitor, Bond Counsel, Labor Attorney and Special Education Attorney) in accordance with the specifications in the Request for Qualifications. These professional services are necessary and are required by this Board of Education.

Parker McCay has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

12. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-06 Environmental Consultant** in which proposals were opened on Thursday, May 11, 2017 at 2:00 p.m. prevailing time. Proposals for Environmental Consultant were received from: Arcadis US, Inc., Branchburg, NJ and ATC Group Services, LLC, Burlington, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Environmental Consultant to Arcadis US, Inc. at the billing rate not to exceed \$331.00 per hour. The purpose of this proposal is to provide Environmental Consultant service in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Arcadis US, Inc. has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

13. RECOMMEND the Pennsauken Township Board of Education award the professional service contract **RFQ#18-07 Financial Advisor** in which proposals were opened on Tuesday, June 13, 2017 at 11:00 a.m. prevailing time. Proposals for Financial Advisor were received from: Acacia Financial Group, Inc., Mt. Laurel, NJ, New Financial Group, LLC, Medford, NJ and Phoenix Advisors, LLC, Bordentown, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Financial Advisor to Phoenix Advisors, LLC at the billing rate not to exceed \$175.00 per hour. The purpose of this proposal is to provide Financial Adviser services in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Phoenix Advisors, LLC has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2017 through June 30, 2018.

14. RECOMMEND the Pennsauken Board of Education of the Township of Pennsauken approve the 2017-2018 Continuing Disclosure Agent Services and Independent Registered Municipal Advisor “of record” Agreement with Phoenix Advisors, LLC. Cost: \$850.00
Acct. #: 11-000-230-339-000-00

15. RECOMMEND the Pennsauken Board of Education approve the renewals of the Employee Benefits Brokerage & Consultancy Professional Service, with Conner Strong & Buckelew not to exceed the annual flat rate of \$270,000.00 for the consulting fee plus dental commissions for 2017 – 2018, which is allocated within the total cost of Health Benefits.
 Acct. # 11-000-291-270-000-03

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Ms. Slattery							

APPROVAL OF BUSINESS & FINANCE ITEMS

MOTION BY:

SECOND BY:

MOTION